

Top of the World Elementary School PTA – Meeting Minutes

November 6, 2023 | 10.00AM | TOW MPR

Meeting called to Order by Meredith McMahon at 10:00 AM

In Attendance List (13) Kelly Houdek, Marie Bammer, Lauren Styskal, Meghan Schooler, Vivian Tran, Valiha Strecker, Meredith McMahon, Cathy Adair, Julie Gersten, Nadejda Daskalova, Scott Kibbey, Julie Spencer, Stephanie Singer

Actions / Motions

Agenda Item	By:	Motion Adopted	Key Points
Welcome	Meredith McMahon		
Approval of November Meeting Minutes		Approved	No discussion
Financial Report: Report Presentation	Meredith McMahon		Presented Budget-to-Actual YTD report, Treasurer’s Report, and Annual Financial Report, Fundraiser Summary YTD report
MOTION: Ratify checks 1694-1710		Approved	No discussion/opposition
MOTION: Release approved funds from today through next regularly scheduled TOW PTA Meeting, 1/10/23		Approved	No discussion/opposition
COMMITTEE REPORTS:			
<u>Principal’s Update</u>	Meghan Schooler		DEI: working on including class discussions to include all cultural holidays/traditions to reflect student in the class & staff. Sharing from home. -Classroom walk-thrus - 5th Grade visits In January revisit talk and reinforce values of our Behavioral Program, Dolphin Cards, Opps Slips, etc. -Promoting/encouraging student leadership. Ex: “Earth Savers Club”
<u>Jogathon</u>	Scott Kibbey		Thank you helpers! -Planning tshirt contest: one contest 2

<p><u>Membership</u></p>	<p>Julie Spencer</p>		<p>winners: Bib/Shirt - Any communications connect with Cathy Adair. Focusing December on communications to Corporate Sponsors. -Possible use of envelope for fundraising/cash option.</p> <p>Current: 317 members, Goal: 300 Monthly raffle for Spirit Wear; \$100 voucher</p>
<p><u>5th Grade Promotion</u></p>	<p>Vivian Tran</p>		<p>Budget: \$1 0K plus Fundraising (Businesses , Families, Bake Sale) Funding: Pool Party, Class Gift Expected Expense: \$15K Request: Submit written budget proposal for the 5th Grade Committee</p>
<p><u>Open Forum</u></p>	<p>Officer Ashley</p>		<p>“Shop with a Cop” 15 kids from LBUSD to holiday shop with LBPD on Friday 12/15 @ Irvine Spectrum Looking to obtain \$600 from each PTA due to School Power grant was not renewed this year. (verbal OK to allot requested funding from TOW PTA) Consider for next year: adding to budget, fund program</p>
<p>Next PTA Meeting Meeting adjourned</p>			<p>January 10, 2024 - MPR</p> <p>11:06AM</p>

Signed and Submitted By:

Kelly Houdek

PTA Secretary 2023-2024